

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone : (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 431

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Ralephenya T.D

Corp: 8/1/1/02

Date: 21 July 2023

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL DATABASE FOR THE REPAIR, SERVICE AND MAINTENANCE OF AIR CONDITIONERS AT MUNICIPAL PREMISES: MOGWADI, MOREBENG BRANCH OFFICE AND MOLETJIE BRANCH OFFICE:

SPECIFICATION

- General maintenance, Service and repairs of air conditioners works for the municipal offices wide entails the following

Municipal Premises	Physical Address	Quantity	General service & maintenance
1. Mogwadi Civic Center: Head Office	303 Church street, Mogwadi 0715	22	<ul style="list-style-type: none"> • To attend breakdown, reset system (tripping) c/w incident report, other related activities • All aspects of preventive, predictive, condition monitoring, regular testing, simulated or test run, inspection, servicing • Dismantling old Air Conditioning units (if applicable). • Re-install of existing Air Conditioning units. • Electrical Works – Air Conditioning switchboard & wiring • Piping works. • Refilling of refrigerant gas • Check and Clean Evaporators, Clean Condensers with SABS approval chemical, noise, vibration, test for oil and refrigerant leaks, compressor suction, corrosion, rust, brackets and tighten loose nuts, motor bearings, thermostats operations, PC boards, • re-gas where necessary, electrical wirings and fix exposed wires, remote control and replace where necessary, clean filters, adjust temperature (indoor and outdoor)
2. Mogwadi Civic Center: Head Office	303 Church street, Mogwadi 0715	08 (Hide away)	
3. Mogwadi Old Building	No. 180 Republiek street, Mogwadi 0715	17	
4. Mogwadi Library	No. 303 Church street, Mogwadi 0715	08	
5. Mogwadi Traffic	No. 493 Masakhane street, Mogwadi 0715	07	
6. Mogwadi Mobile Offices	303 Church street, Mogwadi 0715	12	
7. Mogwadi Technical	303 Church street, Mogwadi 0715	02	
8. Morebeng Municipal Office	No 25 Viviers street, Morebeng 0810	08	
9. Morebeng Library	Church street Morebeng 0810	03	
10. Morebeng Traffic Station	D1600 about 2 kms from Morebeng municipal office	05	

The following below are the description and size of Air conditioners

1. Mid/ Wall Split – 12000 BTU
2. Mid / Wall Split – 18000 BTU
3. Mid / Wall Split – 24000 BTU
4. Ceilling Cassette (Hide Way) – 12000BTU
5. Ceilling Cassette (Hide Way) – 24000BTU
6. Ceilling Cassette (Hide Way) – 36000BTU

The municipality is having the following air conditioner brands which service provider will repair, service and maintenance.

- SAMSUNG
- LG
- AIR COOL
- UNITHERM
- AVEDA
- GOLD STAR
- WHIRLPOOL
- CARRIER
- GOLD AIR
- LUX AIR
- ALLIANCE
- JET AIR
- YORK
- ALLIANCE
- TLC
- OTHER BRANDS

PRICE STRUCTURE

No.	Description	Rate	Total Price
1	Fixed Mark-up <u>percentage</u> for supply of spare parts shall not exceed 20%.		
2.	Travel cost Per km		
3.	Regassing per unit		
4.	Service & Maintenance per unit		
4.	Labour Rate per hour		
Subtotal [Excluding vat]			
Vat at 15% [if registered for vat]			
Grand Total [including vat] (Bid price to appear on the cover page)			

1. The following documentation should be attached to the quotations:

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

- e. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from www.molemole.gov.za]

2. Stage 1: Evaluation on local content

2.1 Evaluation on local content

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold of local content as required by the national treasury for **Air conditioner**

- MBD 6.2
- Annex C (Downloadable from municipal website under tenders/download files)
- Authorisation/Exemption letter by the DTI (where applicable)

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms Khoza K** at **015 501 2355** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **28 July 2023 at 11h00**, clearly marked **"REPAIRS AND MAINTANANCE OF AIR CONDITIONERS"**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Mr. MAKGATHO K.E
MUNICIPAL MANAGER
Corp: 8/1/1/02